

## GRADUATE STUDENT REQUIREMENTS

### Tests

Graduate Students will take the same tests as the undergraduates enrolled in the course. Collectively, those tests will count for one-half of the semester grade.

### Graduate Student Research Paper

#### **Formatting Requirements and Penalties**

Graduate students will write a research paper, not less than **twenty (20) full pages** in length, **counting text alone**. Papers are to be double-spaced, with 1¼-inch side margins and 1-inch margins top and bottom. Their pages must be numbered. Endnotes are to be used rather than footnotes, and a separate bibliography page is to be included, conforming to the citation style discussed in the undergraduate **Journal Research Report Requirements**. Each failure to conform to one of these requirements will cost **ten (10) points** off of the paper's grade.

#### **Research Paper Contents and Due Dates**

If at all possible, graduate student papers should advance a thesis. If you have questions about how to that, discuss them with me. Graduate papers are expected to be grounded in the primary ancient sources (in translation), and in the scholarly journal literature. **Paper topics are to be decided in consultation with me not later than the Monday after Labor Day**. Papers are due in class on the date indicated on the weekly lecture and assignments schedule for the submission of Journal Research Reports. Papers are to be submitted **both** in hard copy and electronically, as an email attachment in MS Word format (.doc or .docx) or Rich Text Format (.rtf). Failure to submit an electronic copy will result in a **20-point penalty**.

Incompletes are available, at my discretion, for just cause.

Graduate papers are expected to be well written and free of the errors listed in **Writing Errors to Avoid**. Each error will cost **ten (10) points** off the grade given the paper. I will also deduct points for poor grammar and organization.

The paper will count one-half of the semester grade.

### Attendance

Graduate students receive six (6) free absences after the add deadline. They will be penalized **five** points off of their end-of-semester average for each absence above six.